

ITEA--RMC Chapter meeting

18 Dec 2008

Time: 1600-1700

Location: Booz Allen Facility/ Cascade Conf Room.

Attendees:

Trish Ratterree, Mike Sansone, Ned Carroll, Monty White, Darrin Talbot

Conference Call Participants:

Chad Broussard, John Kasper

Agenda

1. **Chapter Election Results**

The following people have been elected to serve as the 2009 Chapter Board:

President – Ned Carroll

Vice President – Chris Mayette

Secretary – Darren Talbot

Treasurer – Chad Broussard

The following Chapter positions remain filled/unfilled:

President Emeritus - John Hennessey

Scholarships – Tim Schulte

Vice President of Programs – Terry Miller

Web Master – Mike Sansone

Military Liaison - ?? unfilled??

Det 4 AFOTEC possible source of candidate. 17 TS served in 2007 and 14TS served in 2008.

Membership/Sponsorship - ?? unfilled??

2. **2009 Spring Workshop** (Trish Ratterree)

Action:

- Trish volunteered to Chair the workshop.
- Proposed topic: Software Testing
- Proposed date: May 09.

3. Annual Awards (Mike Sansone and Military Rep)

Action:

- Need to initiate award process ASAP!
- Establish POCs at organizations and commands.
- Mike to provide award guidelines via e-mail.

4. Budget review

Monty presented 2008 4th Quarter Financial Report. The summary is:

A.	Chapter Cash on Deposit September 30, 2008:	\$10,988.69
B.	2008 4 th Quarter Revenues:	\$28.29
C.	2008 4 th Quarter Expenses:	\$3,076.84
D.	Net Revenue/Expense (B – C):	-\$3,048.55
E.	Balance as of December 31, 2008:	\$7,940.14

Action:

- By early Jan 09 - Monty and Chad to exchange treasurer data and responsibilities.

5. Membership/Scholarship:

Two scholarships awarded at \$750.00 each.

\$3,00-/year donation sent to Endowment Fund.

Action:

- Tim - obtain names of scholarship recipients.

6. 2009 Space & Missile symposium -

URGENT!!! Need Chair, theme, date and location!

Target date is first 2 weeks of September. There may be an exercise in Sep we'll want to avoid if possible. Need some talking points to advertise event.

Ned suggested looking at USAFA/community schedule to see what activities might be going on during our event to leverage events.

Action:

- Ned - Recruit Chair for this event!

6. Additional action items:

Action: Trish - Feb 09 ITEA Chapter Social. Trish to set up event at PAFB O'Club. Set date to coincide with 18/19 Feb 09 ITT.

Action: Ned – Establish recurring monthly meeting schedule.

Action: Mie – post 2008 excellent chapter award on web site.

Meeting Adjourned/ ESC